

**TOWNSHIP OF ELIZABETHTOWN-KITLEY
JOB DESCRIPTION**

TITLE: Equipment Operator - Temporary
REPORTS TO: (Directly) Public Works Supervisor
REPORTS TO: (Indirectly) Public Works Manager
WAGE: \$28.14 - \$32.18 per hour (Pay Grade 3) *2026 Rates*

POSITION OBJECTIVE AND SCOPE

Engage in a variety of outdoor tasks, including snow and ice control, regular road repairs and maintenance, road construction, sidewalk maintenance, culvert and ditch maintenance, roadside tree trimming and removal, sign and guiderail installation and repair, general equipment maintenance, building and grounds maintenance as required.

REQUIREMENTS

- Grade 12 diploma is preferred but a combination of education and relevant experience may be acceptable.
- Knowledge and experience working in and around construction sites and various road maintenance activities
- Experience operating a variety of heavy equipment, including grader, backhoe/loader and excavator.
- Class “DZ” Licence mandatory
- Snow plowing and roadway de-icing experience considered an asset
- Ability to work as part of a team and able to work without close supervision
- Mechanical aptitude and dexterity considered an asset
- compliance with safety requirements

RESPONSIBILITIES

- Regular road maintenance activities such as road grading, pothole patching, road shoulder maintenance, roadway sweeping
- Road construction activities, using heavy equipment such as graders, excavators and compactors
- During the winter season, plowing, sanding/salting of municipal roadways, both gravel and paved
- Tree trimming and removal along municipal roadways and municipally owned properties
- Cleaning and maintaining culverts, ditches, catch basins, storm sewers systems
- Sidewalk sweeping and general repair
- Install and maintain road signs, guard rails, and other safety devices
- Traffic control as needed
- Maintain all department equipment and facilities in good repair

- Other duties as assigned by the Lead Hand or the Director of Public Works

WORKING CONDITIONS

Environment

- Work is performed primarily outdoors in all weather conditions.
- Exposure to dust, noise, fumes, odours, and variable environmental conditions.
- Physically demanding work requiring lifting, bending, walking, and repetitive tasks.
- Work may take place in active roadwork zones, landfill environments, and public spaces with moving equipment and traffic.

Employee Expectations

- Flexibility to work across multiple Public Works areas depending on operational needs.
- Willingness to perform a wide range of duties in varying and sometimes challenging conditions.
- Ability to work a standard 40-hour work week, with availability to work Saturdays and/or additional hours as required to meet operational demands, including seasonal and emergency situations.
- Reliable attendance, strong work ethic, and commitment to safety and teamwork.
- Probationary period may apply.

The foregoing description reflects the general duties necessary to describe the principal functions of the job identified and shall not be construed to be all the work requirements that may be inherent in his position.