



Elizabethtown - Kitley

Agenda

Regular Council Meeting
Monday, February 9, 2026 @ 6:00 PM
Council Chambers

Regular Meeting of Council

1. Call to Order

- 1.1. Please note the Council Chambers has reopened to the public. Meetings will continue to be livestreamed and available for public viewing on YouTube. As part of the virtual public participation, if you have any questions regarding items on the agenda, please submit them by email at deputyclerk@ektwp.ca. Questions received prior to the meeting will be addressed during the Public Question Period which is limited to a 15 minute time period.
- 1.2. "We begin this Regular Council meeting by acknowledging that we are meeting on the traditional territory of the Algonquin First People. We do so respecting both the land and the Indigenous People who continue to walk with us through this world."

2. Adoption of Agenda

3. Declaration of Pecuniary Interest

4. Adoption of Minutes

- 4.1. Regular Council Minutes dated January 26, 2026
[Regular Council - 26 Jan 2026 - Minutes](#)
- 4.2. Special Council Minutes dated February 5, 2026
 [Special Meeting of Council - 05 Feb 2026 - Minutes](#)

5. Adoption of Committee of the Whole Minutes

- 5.1. Committee of the Whole Minutes dated February 2, 2026
[Committee of the Whole - 02 Feb 2026 - Minutes](#)

6. Staff Report

- 6.1. Department Budget Presentation
 **Public Works Manager, Royal Metcalfe**
[2026 Public Works Capital Budget Presentation](#)
- 6.2. Department Budget Presentation
Fire Chief, Jeff Sargent
[FES Department Budget Presentation](#)
- 6.3. FM-26-01: Facilities Management Capital Items (Un-budged)
Building Inspector/ Facilities Manager, Jason Myre
[FM-26-01 - 2026 Budget - Facilities Management Unbudgeted Capital Items](#)

[FM-26-01 - Attachment 1 - Admin Building DDDG report](#)
[FM-26-01 - Attachment 2 - Fire Station1 DDDG report](#)
[FM-26-01 - Attachment 3 - Fire Station 2 DDDG report](#)
[FM-26-01 - Attachment 4 - Toledo Office DDDG report](#)
[FM-26-01 - Attachment 5 - Lighting Audit](#)
[FM-26-01 - Attachment 7 - Spring Valley Library DDDG report](#)
[FM-26-01 - Attachment 6 - Waste Site Building DDDG report](#)
[FM-26-01 - Attachment 8 - Light House Report](#)
[FM-26-01 - Attachment 9 - Douglas A Scott Canteen DDDG report](#)

6.4. B-26-03 January Building Report



Planning Administrative Assistant, Sarah Hagen

[B-26-03 January Building Report](#)

[B-26-03 - Attachment 1 - January 2026 Building & Septic Permit Breakdown](#)

[B-26-03 - Attachment 2 - 2026 Building Permit Breakdown](#)

[B-26-03 - Attachment 3 - 2026 Septic Permit Breakdown](#)

6.5. A-26-02 Ballot Tabulator Use in Municipal Election

Deputy Clerk, Laura Stanzel, Dipl. M.A.

[A-26-02 Ballot Tabulator Use in Municipal Election](#)

6.6. A-26-03 - By-law Enforcement SWOT

Chief Administrative Officer/Clerk, Rob Nolan

[A-26-03 - By-law Enforcement SWOT](#)

7. **Committee Reports**

7.1. Public Library Board Draft Minutes dated January 21, 2026

[Draft E-K Library Board Minutes - 21 Jan 2026](#)

7.2. Elizabethtown-Kitley Heritage Committee Draft Minutes dated January 23, 2026

[Draft EK Heritage Minutes - 22 Jan 2026](#)

[Heritage E-K Year End Report to Council 2025](#)

7.3. Committee of Adjustment Draft Minutes dated January 22, 2026

[Draft Committee of Adjustment Minutes - 22 Jan 2026](#)

8. **By-laws**

8.1. First and Second Reading

26-07 Being a By-Law to Authorize the Execution of an Agreement Between the Township of Elizabethtown-Kitley and the United Counties of Leeds and Grenville for the Provision of the Tiered Response Program (EMS)

[26-07 Authorize Tiered Response Agreement \(EMS\)](#)

[26-07 - Attachment 1 - Agreement](#)

[26-07 - Attachment 2 - Schedule A](#)

[26-07 - Attachment 3 - Schedule B](#)

8.2. Third Reading

26-07 Being a By-Law to Authorize the Execution of an Agreement Between the Township of Elizabethtown-Kitley and the United Counties of Leeds and Grenville for the Provision of the Tiered Response Program (EMS)

9. **Correspondence**

9.1. United Counties' Media Release dated February 4, 2026 (Receive and File)
[LG Media Release - Counties Update on Warming Centre Operations, Donations and Volunteers - February 4, 2026](#)

9.2. Email Received Dated January 22, 2026 (Receive and Provide Direction)
 [Proposed Alto High-Speed Rail Route Redacted](#)

10. **Informational Items**

11. **Motions and Notices of Motion**

12. **Public Question Period**

13. **Closed Meeting**

13.1. One matter under Section 239 (2)(b) personal matters about an identifiable individual, including municipal or local board employees.
Specifically: Staff Over Time & Sick Time

13.2. One matter under Section 239 (2)(c), a proposed or pending acquisition or disposition of land by the municipality.
Specifically: Potential Real Estate Transaction

14. **Confirmatory By-law**

14.1. First, Second, and Third Reading

By-law 26-08: Being a By-law to Confirm Proceedings of Council's February 9, 2026 Meeting

[26-08 Confirming for Council Meeting February 9, 2026](#)

15. **Adjournment**