

Township of Elizabethtown-Kitley



Main Administration Office
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APPLICATION FOR OFFICIAL PLAN AMENDMENT

SECTION 17, PLANNING ACT, 1990, R.S.O.
(as per Regulation 543/06, SCHEDULE 1 – INFORMATION AND MATERIAL
TO BE PROVIDED WITH A REQUEST UNDER SUBSECTION 22(4) OF THE ACT)

The undersigned hereby applies to the Council of the TOWNSHIP OF ELIZABETHTOWN-KITLEY for amendment to the Official Plan in respect of lands herein described, as outlined in this application (pages 1 - 6).

The undersigned hereby acknowledges that the filing of this application alone does not necessarily constitute fulfilling all the requirements of either the Township, The Planning Act or the Provincial Policy Statement (PPS), that may arise during the assessment of the application.

The undersigned hereby provides a cheque made payable to the Township of Elizabethtown-Kitley to accompany this application in the amount of **\$2,500.00** (or **\$3,600.00** for concurrent application for Official Plan and Zoning By-law Amendment). The applicant agrees to pay in full any further costs to the Township which may be incurred relating to this (these) application(s) within thirty (30) days of date of invoice.

The undersigned hereby will provide any additional fees, by cheque, made payable to any other review authority as the Township so directs.

The undersigned acknowledges that the date of the request will be the date the application is received/stamped in/by the New Dublin Municipal Office (Schedule 1, 3, O.Reg. 543/06)

1. Name of Property Owner(s) _____
Telephone Number (Home) _____ (Work) _____
Mailing Address _____

2. Date of acquisition of property by current owner _____

3. Name of Applicant/Agent _____

*Note: If Applicant/Agent is different than Property Owner, the Owners Authorization is required (see p. 6).
The Applicant/Agent will receive all communications relating to this application.*

Telephone Number (Home) _____ (Work) _____

Email Address _____

Mailing Address _____

4. The name of the official plan requested to be amended:

5. Legal description of subject land:
 Lot(s) _____ Concession(s) _____ ; Geographic Township _____
 Registered Plan _____ Lot(s) _____ ; Reference Plan _____ Part(s) _____
 Street Address (No./Rd. Name) _____
 Assessment Roll Number _____

6. Area of subject land (in metric units): Frontage _____ Depth _____ Area: _____
 Approximate area covered by proposed amendment (if different from above): Area: _____

7. (a) Current Official Plan designation:

(b) Specify the land uses the current Official Plan designation authorizes:

8. (a) Check the best description(s) of the proposed amendment to the Official Plan:

- | | |
|---|---|
| <u>Policy</u> | <u>Designation</u> |
| (i) <input type="checkbox"/> changes a policy | (i) <input type="checkbox"/> changes land use designation |
| (ii) <input type="checkbox"/> replaces a policy | (ii) <input type="checkbox"/> replaces land use designation |
| (iii) <input type="checkbox"/> deletes a policy | |
| (iv) <input type="checkbox"/> adds a policy | |

(b) If a Policy (text) is requested to be *changed/replaced/deleted*, specify the policy to be changed/replaced/deleted:

(c) If a Policy (text) is requested to be *added*, specify the policy to be added:

(d) If a Designation (mapping schedule) is requested to be changed/replace, specify the designation to be changed to:

9. (a) Purpose of the proposed Official Plan amendment:

(b) Land uses that the requested Official Plan amendment would authorize:

10. Confirm how water will be provided to the subject land:

- publicly owned & operated piped water system
- a privately owned & operated individual well
- a privately owned & operated communal well
- a lake or other water body
- other means, please specify _____

11. Confirm how sewage disposal will be provided to the subject land:

- publicly owned & operated sanitary sewage system
- a privately owned & operated individual septic system
- a privately owned & operated communal septic system
- a privy
- other means, please specify _____

12. If the requested amendment would permit development on a privately owned and operated individual or communal septic system and more than 4500 litres of effluent would be produced per day as a result of the development being completed, the following information/material is to be provided:

- a servicing options report, (check if attached)
- and; a hydrogeological report (check if attached).
- not applicable.

13. Is the subject land or any land within 120 metres of the subject land the subject of an application made by the applicant for approval of an Official Plan amendment, a zoning by-law amendment, a minister's zoning order amendment, a minor variance, a plan of subdivision, a consent or a site plan: YES NO

14. If the answer to question 13 is yes, please provide the following information for each application:

1. File Number: _____ Name of Approval Authority: _____

Lands affected by application:

Lot(s) _____ Concession(s) _____ ; Geographic Township _____

Registered Plan _____ Lot(s) _____ ; Reference Plan _____ Part(s) _____

Street Address (No./Rd. Name) _____

Assessment Roll Number _____

Purpose of application: _____

Status of application: _____

Effect of application on proposed Official Plan amendment:

2. File Number: _____ Name of Approval Authority: _____

Lands affected by application:

Lot(s) _____ Concession(s) _____ ; Geographic Township _____

Registered Plan _____ Lot(s) _____ ; Reference Plan _____ Part(s) _____

Street Address (No./Rd. Name) _____

Assessment Roll Number _____

Purpose of application: _____

Status of application: _____

Effect of application on proposed Official Plan amendment:

15. If the proposed amendment changes or replaces a ASchedule@ (map land use designation) of the Official Plan, the requested (replacement) schedule(map), including the text that accompanies it *must be attached*:
 ATTACHED NOT APPLICABLE

16. If the proposed amendment changes, replaces, deletes or adds a APolicy@ (text) of the Official Plan, the text of the requested amendment *must be attached*:
 ATTACHED NOT APPLICABLE

17. Does the requested amendment *alters* all or any part of the boundary of an **area of settlement** * or *establishes a new area of settlement** in the municipality?
YES _____. If yes, please *attach* the current official plan policies (if any) dealing with the alteration or establishment of an area of settlement ATTACHED
NO _____.

**area of settlement under Section 1(1) of the Planning Act, R.S.O., 1990, means an area of land designated in an official plan for urban uses including urban areas, urban policy areas, towns, villages, hamlets, rural clusters, rural settlement areas, urban systems, rural service centres, or future urban use areas, or as otherwise prescribed by regulation.*

18. Does the requested amendment *remove* the subject land from an **area of employment**** in the municipality? YES _____. If yes, please *attach* the current official plan policies (if any) dealing with the removal of land from an area of employment ATTACHED
NO _____.

***area of employment under Section 1(1) of the Planning Act, R.S.O., 1990, means an area of land designated in an official plan for clusters of business and economic uses including, without limitation, the uses listed in subsection (5) or as otherwise prescribed by regulation. Under subsection (5), the uses within an area of employment are:*

- (a) manufacturing uses;*
- (b) warehousing uses;*
- (c) office uses;*
- (d) retail uses that are associated with uses mentioned in clauses (a) to (c); and*
- (e) facilities that are ancillary to uses mentioned in clauses (a) to (d).*

19. Please comment as to whether the requested amendment is consistent with the policy statements issued under subsection 3(1) of the Planning Act, R.S.O., 1990

20. Please advise as to whether the subject land is within an area of land designated under any provincial plan or plans. If yes, please advise whether the requested amendment conforms to or does not conflict with the provincial plan or plans.

OWNERS AUTHORIZATION FOR PERMISSION TO ENTER PROPERTY

I/We, _____, am/are the owner(s) of the land that is subject of this application for an amendment to the Official Plan and I/We authorize Township of Elizabethtown-Kitley staff, committee members, councillors or their assigns to enter the property for the purpose of their assessment of this application (so long as the file remains active).

Signature of Owner(s)	Signature of Owner(s)	Date
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OWNERS AUTHORIZATION FOR AGENT TO MAKE APPLICATION

(Must be Completed if Agent Appointed)

I/We, _____, am/are the owner(s) of the land that is subject of this application for an amendment to the Official Plan and I/We authorize to make this application on my/our behalf.

Signature of Owner(s)	Signature of Owner(s)	Date
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AFFIDAVIT/SWORN DECLARATION OF APPLICANT

(Must be Completed & Witnessed)*

I/We, _____ of the _____ of _____ in the _____ of _____ make oath, say and solemnly declare that the information contained in this application and in the accompanying documents is true, acknowledging that it is of the same force and effect as if made under oath and by virtue of The Canada Evidence Act.

Signature of Applicant*	Signature of Applicant*
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Sworn before me at the _____ of _____ in the _____ of _____ this _____ day of _____ 20__.

Commissioner of Oaths

Signature of Applicant

- **To be witnessed by a Commissioner for taking affidavits.** If joint ownership, signature of each individual is required.
- If the applicant is a corporation, the application shall be signed by an Officer of the corporation and the corporations seal shall be affixed to such signature.

Forward COMPLETED APPLICATION with required FEE (payable: Township of Elizabethtown-Kitley) to:

Township of Elizabethtown-Kitley, 6544 New Dublin Road, R.R. #2, Addison, Ontario, K0E 1M0

Forward AGENCY FORMS/FEES directly to agencies, unless otherwise arranged with Township.