



Township of Elizabethtown-Kitley
6544 New Dublin Road
RR #2 Addison, ON
K0E 1A0
(613) 345-7480

2026 Municipal Elections Accessibility Plan

Introduction

The Elections' Accessibility Plan is a tool to support and strengthen the Township's commitment to the needs of persons with disabilities.

The focus of the plan is to identify steps to be taken in advance of the election to help eliminate barriers for persons with disabilities and ensure electoral services are accessible to all electors and candidates.

The Clerk's department shall post the pre-election plan and post-election report on the Township's website and distribute the plan to other stakeholders as requested.

Legislative Requirements

The Clerk is responsible for conducting municipal elections and establishing policies and procedures to ensure that all electors have the opportunity to fully participate in the 2022 Township municipal election.

The Municipal Act, as amended, states that:

- There shall be regard for the needs of electors and candidates with disabilities;
- The Clerk shall prepare and make available to the public a plan to identify and prevent barriers that affect electors and candidates with disabilities before voting day;
- Within 90 days after voting, the clerk shall prepare a report about the identification, removal and prevention of barriers and shall make the report available to the public;
- The clerk shall ensure that each voting place is accessible to electors with disabilities; and
- The Clerk shall make such changes to the ballot as they consider necessary to assist electors with visual impairments to vote without assistance.



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Initiatives

Communication:

- Information is to be provided in plain, clear language;
- Information uploaded to the Township's website is to be accessibility compliant; and
- Offer alternative formats, upon request.

Assistance to Candidates: Provide candidates with access to information in alternative formats, upon request.

Voting Places: A barrier free voting station will be open for advanced voting to provide in-person opportunities via paper or electronic. The voting places established for Election Day will all be barrier free to provide full access to all electors regardless of abilities. There will be designated or reserved parking for persons with disabilities at all voting locations.

In the event of a temporary service disruption, Election Officials will commit to providing reasonable measures to ensure that services are reinstated as quickly as possible and, where feasible, alternative services are provided.

In the event of a disruption in service or emergency, information will be posted at the location and on the Township's website, electronic signs and social media (in so far as it is possible), and where applicable, a media advisory will be issued. The notice will include the reason for the disruption, its anticipated duration and alternative services/facilities available.

Voting Provisions for Electors With Disabilities: Internet and telephone voting, including T.T.Y., is being provided to all qualified electors. Help centres have been established for assistance with electronic voting. Election personnel at the voting places are available to assist a voting casting their ballot when requested after the appropriate oral oath is administered.

A waiting area, with seating will be provided as well as an option to sit while executing a paper ballot. Service animals will be welcomed into the voting place.

Though the paper ballots use large print and accessible fonts, a magnifying glass will be available upon request by the elector.

Accessibility Training: In addition, all staff at the voting place and help centers have been trained in accessibility requirements.



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Feedback

Anyone wishing to provide feedback to identify areas where changes need to be considered and way in which the Township can improve the delivery of accessible elections, please notify the Returning Officer at:

Rob Nolan, CAO/Clerk
Tel. 613-345-7480, ext. 237
Email: returningofficer@ektwp.ca
Fax: 613-345-7235

Office Hours: 8:30 a.m. to 4:00 p.m.