



## Public Works Supervisor

### \$92,169 - \$103,759 (2025 Rates)

The Township of Elizabethtown-Kitley, nestled within the scenic United Counties of Leeds and Grenville, invites applications from qualified and dedicated individuals for the position of Supervisor of Public Works.

#### Position Summary

This important leadership position involves coordinating and supervising the maintenance and enhancement of the Township's infrastructure, focusing on municipal road upkeep and landfill operations. Working with the Public Works Manager, the successful candidate will oversee our public works crews to maintain the highest standards of operational excellence and regulatory compliance.

#### Key Responsibilities

- Assist in the execution of maintenance and construction programs for municipal roads and landfill operations.
- Oversee daily operations in compliance with the Minimum Maintenance Standards (O.Reg 249/02) and environmental regulations (O.Reg 232/98).
- Plan road maintenance and operations schedules to ensure efficiency and effectiveness.
- Supervise public works teams and ensure adherence to safety and Township policies.

#### Qualifications and Experience

- A minimum of five years in a supervisory role with at least two of which are in the municipal sector.
- Post-secondary education in civil engineering or related experience, with a Certified Road Supervisors (CRS) designation preferred.
- Demonstrated expertise in municipal infrastructure operations.
- Strong leadership, proficiency with technology, and a commitment to exemplary public service.

#### Salary and Benefits

- Salary Range: Pay Grade 8 (\$92,169 - \$103,759) based on a 40-hour work week.

#### Application Process

To express interest in this challenging and rewarding position, please submit your resume and cover letter by email to Royal Metcalfe, Public Works Manager, at [rmetcalfe@ektwp.ca](mailto:rmetcalfe@ektwp.ca) by Friday, October 3rd, 2025, at 2:00 PM. All applications will be treated with the utmost confidentiality.

Join us and contribute to the prosperity and quality of life in the Township of Elizabethtown-Kitley.

*All applications will be held in strict confidence. We thank all applicants, however, only those selected for an interview will be contacted. Personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act and will be used for employment assessment purposes only.*