



Township of Elizabethtown-Kitley
6544 New Dublin Road
RR #2 Addison, ON
K0E 1A0
(613) 345-7480

Notice to Residents: Mailbox Damage During Snow Plowing Operations

The Township would like to remind residents that mailboxes damaged by snow thrown from plows during normal winter maintenance operations will not be repaired or replaced by the Township.

As outlined in Township By-law 67-2023 – Mailbox Policy, the Public Works Department strives to conduct snow removal in a safe and efficient manner. However, mailboxes that are not properly installed, are deteriorated, or are unable to withstand the force of snow from regular plowing operations may sustain damage.

Only mailboxes or posts that show obvious evidence of being physically struck by a plow or plow wing will be repaired or replaced by the Township, provided the mailbox and post were in good condition and compliant with installation standards prior to the incident.

The Township is not responsible for damage to mailboxes or posts resulting from:

- Snow or ice being thrown from plows during normal operations;
- Improperly installed or non-compliant mailboxes;
- Weak, deteriorated, or unstable mailbox posts; or
- Acts of vandalism.

Residents are reminded that mailboxes must be installed in accordance with Canada Post's Rural Mailbox Guidelines and Township By-law 67-2023. Proper placement and sturdy construction help ensure safe delivery and minimize the risk of damage during snow clearing.

For more information about proper mailbox placement, please see:

[Canada Post Rural Mailbox Guidelines \(PDF\)](#)

Thank you for your understanding and cooperation as we work to maintain safe winter road conditions throughout the Township.

Elizabethtown-Kitley
Public Works Department